

## **Townsend Artisan Guild**

### **Guidelines for Prospective Members**

Thank you for your interest in joining Townsend Artisan Guild (TAG). This document serves as a navigation tool for applicants wishing to join TAG. Membership in the Guild shall be open to those individuals residing in East Tennessee and to those individuals who wish to affiliate with the fine arts and fine crafts community of East Tennessee.

- Applicant completes “Application for Membership” and submits via email to **townsendartisanguild@gmail.com** or by mail  
**Townsend Artisan Guild**  
**Attn: Treasurer**  
**PO Box 403**  
**Townsend, TN 37882**  
 or in person during regular business hours  
**Townsend Artisan Guild Gallery & Studios**  
**7719 E. Lamar Alexander Pkwy**  
**Townsend, TN 37882**
- Applicant for the membership class of Juried Artist. (The fee will be applied to the first calendar year of membership upon acceptance by the Jury Committee.)  
 \_\_\_\$60.00
- Applicants for Aspiring Artist  
 \_\_\_\$30.00
- Applicants for Supporting Member  
 \_\_\_\$60.00
- Application and fee must be received at least one week prior to the jury session date for Juried Artist status.
- Applicant submits the following for the jury session:
  - a. A “Body of Work” consisting of 3 pieces for one specific category  
 Applicant shall remove or cover any personal identification markings or signatures on the items to be juried, but clearly mark with identification on the back of the work.
  - b. Statement of Authenticity and Understandings
  - c. Jury Questionnaire
- Submitted work must be dropped off at the TAG Gallery located at 7719 E. Lamar Alexander Parkway in Townsend, TN at least one week prior but no less than three days prior to the announced jury date (See Calendar of Events) and must be picked up at the TAG Gallery within one week after the jury session has completed. The Chairperson will contact the applicant and verify receipt of artwork and Jury Session date.
- Applicants whose work is accepted as a Juried Artist will be notified no later than 14 days after the jury session date.
- Applicants for Aspiring Artist and Supporting Member are active upon receipt of membership dues.

### **Contact Information**

Claudia Erwin, President – townsendartisanguild@gmail.com  
 Barbara Rabek, Secretary – townsendartisanguild@gmail.com  
 Bill Shinn, Vice President/Jury Chairperson – townsendartisanguild@gmail.com

This document serves as an overview of the “do’s & don’ts” for prospective applicants.

Your work will be judged by a panel of no less than four members of the Townsend Artisan Guild who comprise the Jury Committee. The Jury Committee is chosen for their expertise in a specific medium. To help the Jurors evaluate your work please consider:

- Artwork must be handmade and of original design and created within the previous two years.
- Submit pieces for one category unless specifically indicated for multiple categories and then 3 pieces per category
- Submit pieces that represent your best work
- Submit pieces that comprise a cohesive “body of work”. A “body of work” is an accumulation of artworks that share the same style and overall message and demonstrates mastery of technique.
- Complete the Membership Application and Jury Application Questionnaire with clear and concise information
- Try to limit answers to the space provided or no more than one page front and back of the Jury Questionnaire form while answering the Questionnaire in its entirety
- Cover all identifying marks on your work BUT do include your information on the back/bottom or attachable in some manner.
- Do not include pricing or materials that will distract from the actual artwork.
- Do provide props only if they are required for showing of your work. Example would be a neck form for a necklace.
- An aspect of judging is presentation. Submit work that is neat and clean and would represent your art in the best manner.
- Deliver your work in a safe, secure container with adequate packing with your name on the container.
- Completing the application early assists the Jury Committee by ensuring we have the expertise needed in your category to judge your artwork objectively and fairly

\*\*Special arrangements can be made for unique situations for early drop off and late pick up but must be pre-arranged with the Jury Chairperson prior to the jury session.

Prohibited work:

- Artwork produced by commercial kits
- Artwork that infringes on copyright laws
- Artwork that utilizes hazardous, scarce or endangered materials
- Artwork that is overtly offensive

Disclaimer:

Townsend Artisan Guild and the Townsend Artisan Guild Jury Committee shall operate in a manner to prohibit discrimination and harassment of any type and to afford equal opportunities to members and applicants without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status. (Bylaws of The Townsend Artisan Guild, Article II, Section 4.